**24/09/2012**

**AGENDA (tentative)**

**IGU Committee Meeting PGC-D**

2-5 October 2012, The Hague, The Netherlands

The Hague HILTON HOTEL (Zeestraat 35)

**Tuesday 2nd of October (casual attire)**

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| During the Day: arrival PGC D Members |
| 12:30 – 17:30 Kick off meeting for the **Task Force World LNG Report *at Vopak offices in Rotterdam(Westerlaan 10)*** |
| **18:00 - 21:00 Registration, welcome reception and informal buffet at the Hilton Hotel** |

**Wednesday 3rd of October (business attire)**

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| **9:00 – 9:30 Registration and coffee** |
| **9:30 – 11:00 Plenary session** |
| 1. Safety matters – Hotel Management
2. Welcoming words

Mr. Dirk van Slooten, Chairman of IGU PGC DMr. Chris Gunner, Country Chairman & President of Shell Japan, member of the IGU board1. TWP 2012 – 2015 Strategic vision and transversalities with other groups, Q&A, Mr. George Liens, Chairman of the Coordination Committee
2. Communications and IT aspects, Q&A, Mr. Yves Tournie, Secretary of the Coordination Committee
3. PGCD contribution to the IGU strategic vision, Mr. Dirk van Slooten, Chairman of IGU PGC D
 |
| **11:00 – 11:15 Coffee Break** |
| **11:15 – 12:00 Plenary session continued** |
| 1. Overview of the Study groups – presentations by chairs (5 x 5 minutes)
2. Overview of planning, products and milestones for the Triennium (20 minutes) and an overview of dates and venues of next meetings (Dirk van Slooten )
3. Group Photo with all participants
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| **12:00 – 13:15 LUNCH** |
| **13:15 – 15:15 Study group sessions** |
| 1. Determine framework, scope and topics
2. Present reusable material from last Triennium study groups – bring team up to speed
3. Make work plan for Triennium (activities, roles and Gantt charts)
4. Appoint contact person (if applicable) within PGCD and outside PGCD (within IGU)
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| **15:15 – 15:30 Coffee Break** |
| **15:30 – 17:00 Study group sessions continued** |
| **17:00 – 17:30 Plenary session** |
| 1. Report out of the Study groups, presentation of plans by chairs
2. Revisit strategic goals IGU
3. Wrap up of the day
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| **Break** |
| **18:30 – 19:00 Bus to restaurant leaving from Hilton Hotel** |
| **19:00 Dinner at Restaurant Savelberg in Voorburg (business casual attire)** |

**Thursday 4th of October (business attire)**

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| **8:30 – 10:00 Study group sessions continued** |
| **10:00 – 10:10 Coffee Break** |
| **10:10 – 11:10 Study group sessions continued** |
| **11:10 – 12:00 Plenary session** |
| 1. Feedback from study group chairs
2. Agenda of next meetings
3. Wrap up
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| **12:00 – 1300 LUNCH** |
| **13:00 – 13:30 Plenary session** |
| 13:00 – 13:30 Marjan van Loon, Vice President LNG, Shell1. Shell activities in LNG
2. Afternoon visit
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| **13:30 - 14:30 Bus to Rijswijk and registration** |
| **14:30 – 17:30 Visit to Shell facilities** |
| Visit of Shell facilities:1. Drilling Simulator in the Shell learning Centre
2. Enhanced Oil Recovery Laboratory
3. Test Rig - Expandable Tabulars Laboratory
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| **17:30 18:00 Bus to Hotel** |
| **Free evening** |

**Friday 5th of October (casual)**

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| **9:00 – 9:30 Bus to Maeslandtkering (leaving from Hilton Hotel)** |
| **9:30 - 12:00 Social Event - Visit to the Maeslandt kering** |
| **12:00 – 12:30 Bus to Scheveningen** |
| **12:00 – 13:30 LUNCH in Scheveningen (Kurhaus)** |
| **13:30 End of the program and back to the hotel** |